



## LETTER OF UNDERTAKING RE PAYMENT OF FEES IN INSTALMENTS

I..... Parent/ Guardian

of ..... undertake to

pay his/her fees by the following schedule:

Instalments	Amount	Date
1st	.....	.....
2nd	.....	.....
3rd	.....	.....

I also undertake to complete payment by 31 October (if first semester request), or 31 March (if second semester request).

***Please note that due to the depreciation of the Cedi, and in order to maintain the value of the amount owed; your balances will be indexed to the U.S. dollar and payments will be at the prevailing exchange rate.***

Many thanks

.....

Name of Parent/Guardian

Sign.....

Date.....