

TIS RECORD

At TIS,

we believe that balance, and maximising opportunities and experiences to enhance learning and challenging oneself, are key to success inside and outside the classroom..

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Key Dates

- 21/8/26 TIS Junior Soccer Championships, after school; NON EXEAT WEEKEND
- 22/8/26 School Performance auditions, SAT;
- 28/8/26 TIS Senior Soccer Championships, after school;
- 24/8/26 PYP SC Manifesto Readings;
- 26/8/26 PYP SC elections by voting;

Thought for the Week

When you're finished changing, you're finished.

~ Ben Franklin

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The Academic Year 2026/2026 begins

Our secondary newbies started the academic year with a day out last week. They challenged themselves and made new friends along the way. At the primary school, the 'meet the teacher' session paved the way for new and returning parents to learn about the new classes their wards would be joining and what to expect. Our young learners interacted with their new teachers and new friends ahead of this week's classes.

At both campuses, students are settling into school life and classes have begun in earnest.

Subject selection

MYP4 and DP1 students have completed subject selection and must engage fully with their new subject teachers and their programme coordinators. Students who believe that they may need support with learning must sign up as soon as possible to ease their way into the subjects of their choices.

Visiting: Must Do

1. Arrive on time
2. Do not bring too much food!
Take home what is not consumed.
3. After your scheduled hour, leave your environment tidy for the next visiting family
4. Park at the Main Entrance, (not at the Hostel Gate entrance).
5. Cancel your booking early, if you are not coming.
6. Only book once for a weekend

Reminders

- Parents must book their visit online. Please go to <https://www.schoolinterviews.com.au/code/7c3vr> and enter the code **7c3vr** when prompted.
- Exeats are limited to a maximum of 8 per semester. Weekend exeats must be received by the preceding Wednesday. Online exeats can be found at: <https://www.tisgh.app>

Connecting to the school network

All students must have their devices connected to the school network. All IT policy forms should be returned (signed) to the IT Department. Managebac (our school learning platform) is available to students and their parents. Please make sure that you have signed in. If you are unable to sign in, please contact the principal on tis.principal@tis.edu.gh

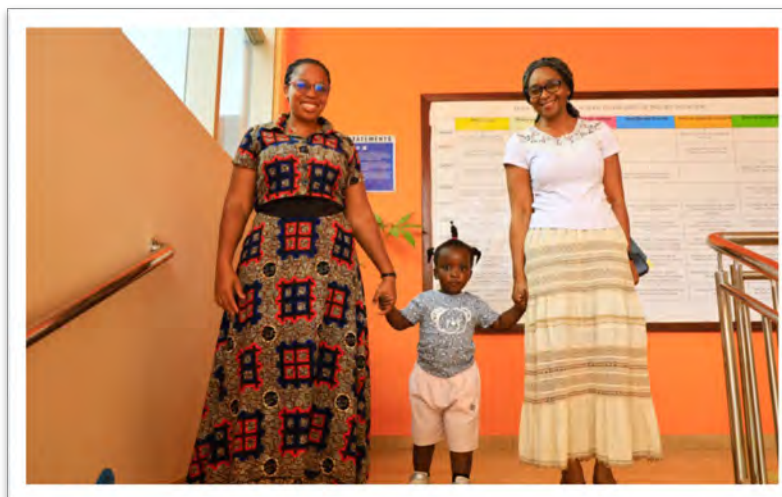
Be involved in ACADEMICS, SPORTS CULTURE & SERVICE!

The TIS 4 pillars (academics, sports, culture and service) are the way to a rounded education. We create a balance and enrich our lives by widening interests beyond academics.

Adopting the 4 pillars approach means engaging in other forms of learning. No one is a spectator; everyone must participate in a selection of the wide range of 'after school activities' (ASAs) on offer. Auditions for the annual school production start soon and preparations for sporting events are on-going. Our Service as Action (SA) team are ready with new and creative ways to offer service in the community. Start the preparation now!

Yvonne M Tagoe

Principal, tis.principal@tis.edu.gh



Logging In and Using the Exeat System

This guide walks parents through signing in to the TIS Portal for the first time and submitting an Exeat request for your ward, with screenshots for every step.

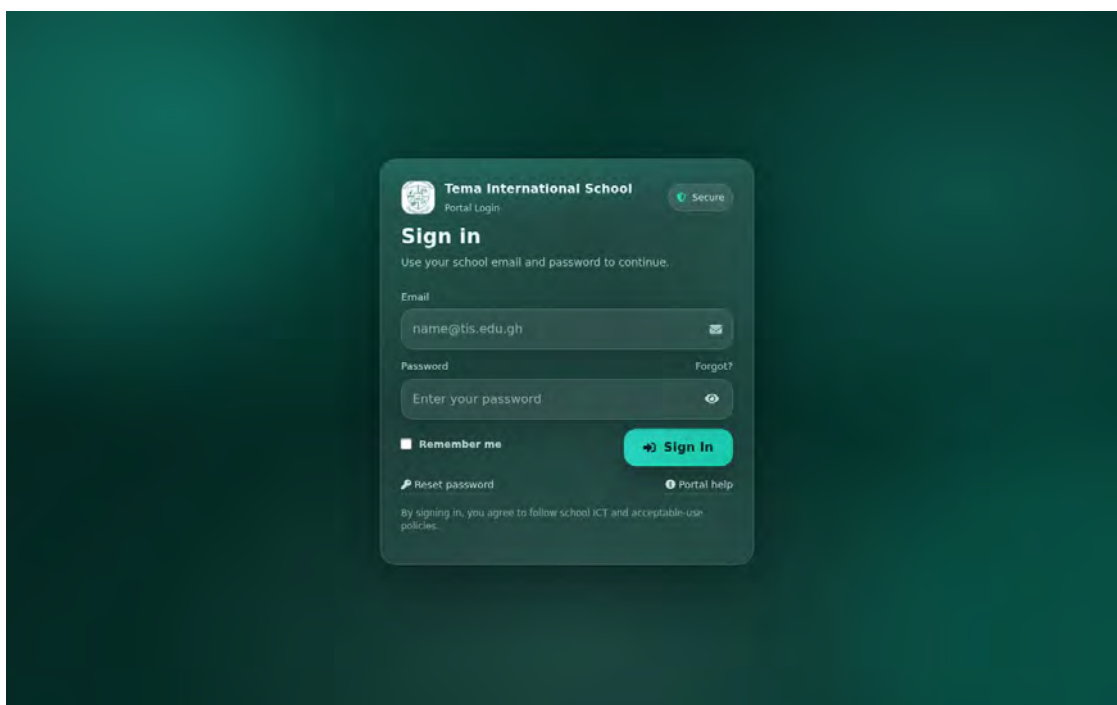
Before You Start

- You need the email address the school has on file for you — this is your portal login.
- Every new parent account starts with the same default password: Changeme123
- You will not be able to access anything until you set your own password (see Step 2 below).
- To have access to your email inbox (and check spam/junk folders, just in case).

Part 1 — Signing In For the First Time

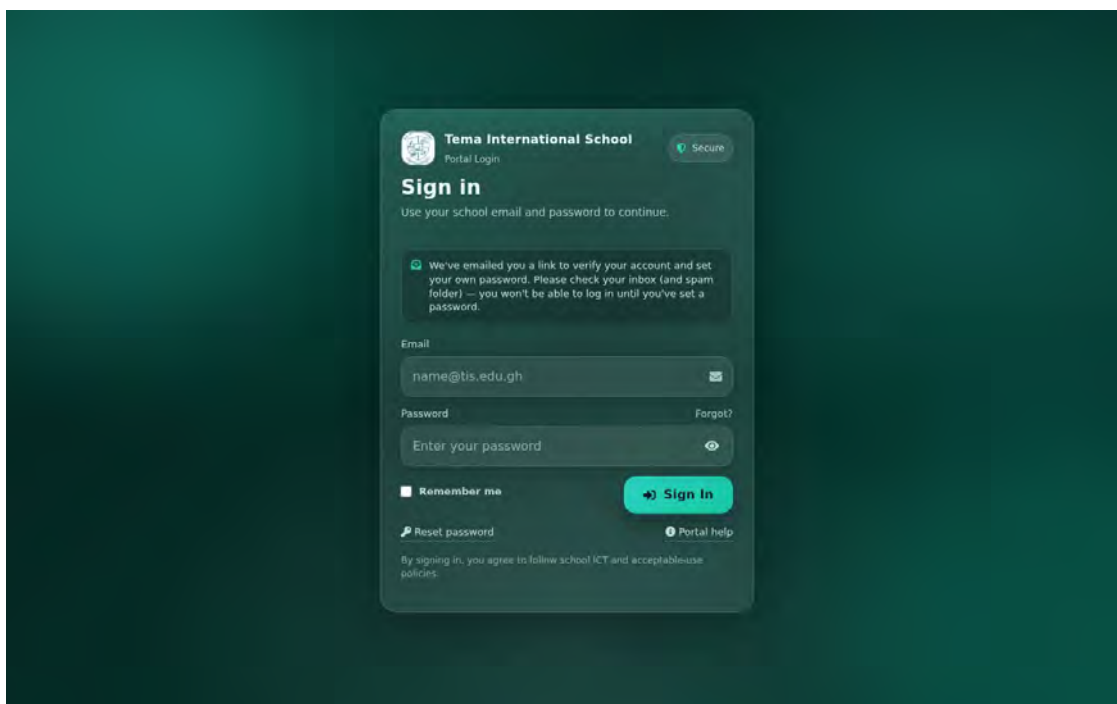
Step 1. Go to the login page

Open the TIS Portal login page in your browser. Enter your school email address and the default password, Changeme123, then select Sign In.



Step 2. First sign-in is blocked on purpose

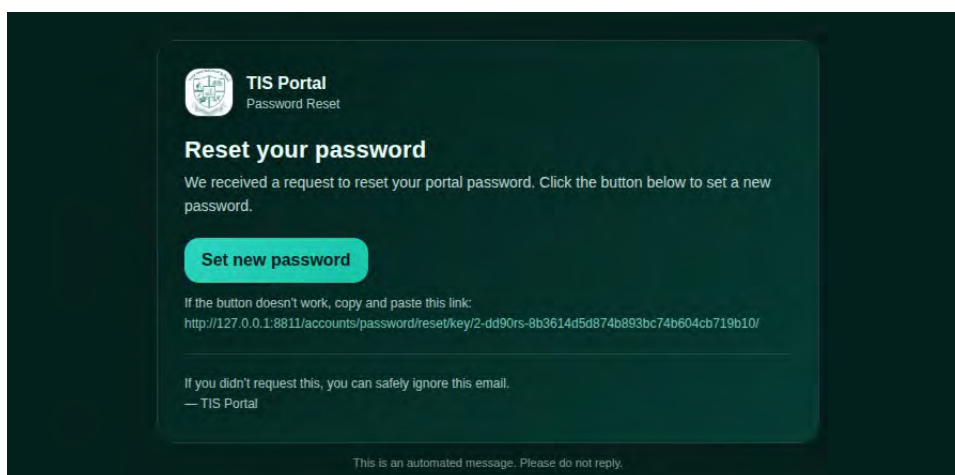
The default password does not give you access by itself. As soon as you submit it, the portal sends a verification email to your address and keeps you on the sign-in page with an explanatory note, as shown below.



Note: If you don't see this note, or you already had your own password before, you can skip ahead to Part 2 — your account may already be set up.

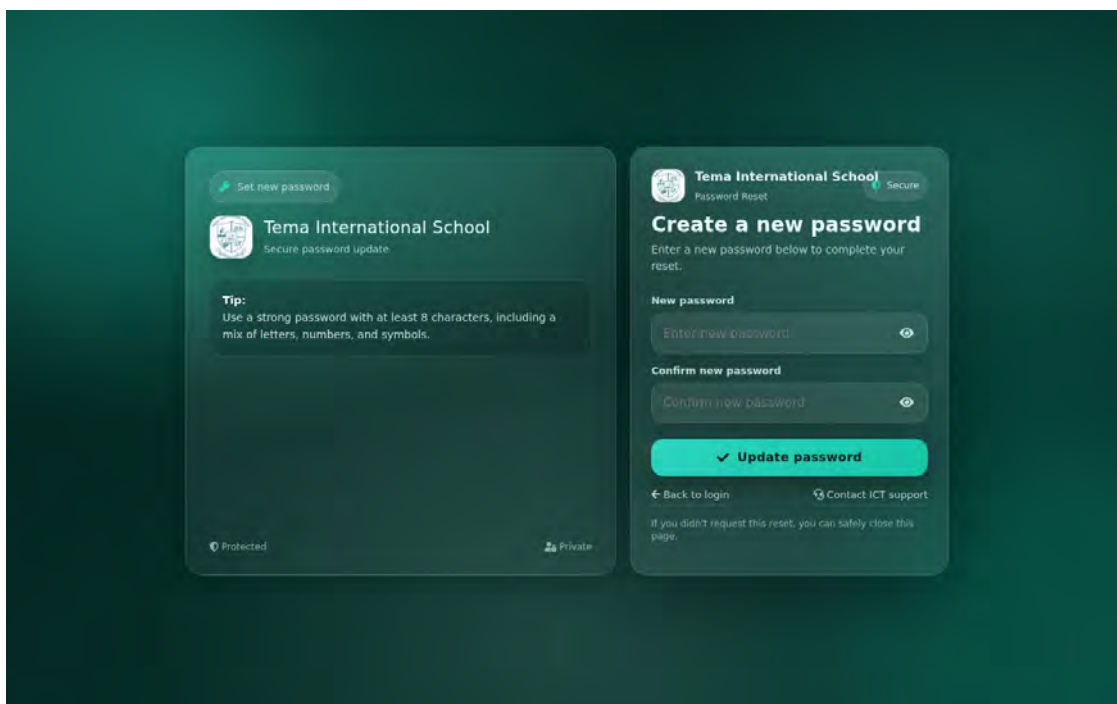
Step 3. Check your email

Look for an email titled “Reset your Tema International School password” from the TIS Portal. Open it and select Set new password (or copy the link into your browser).



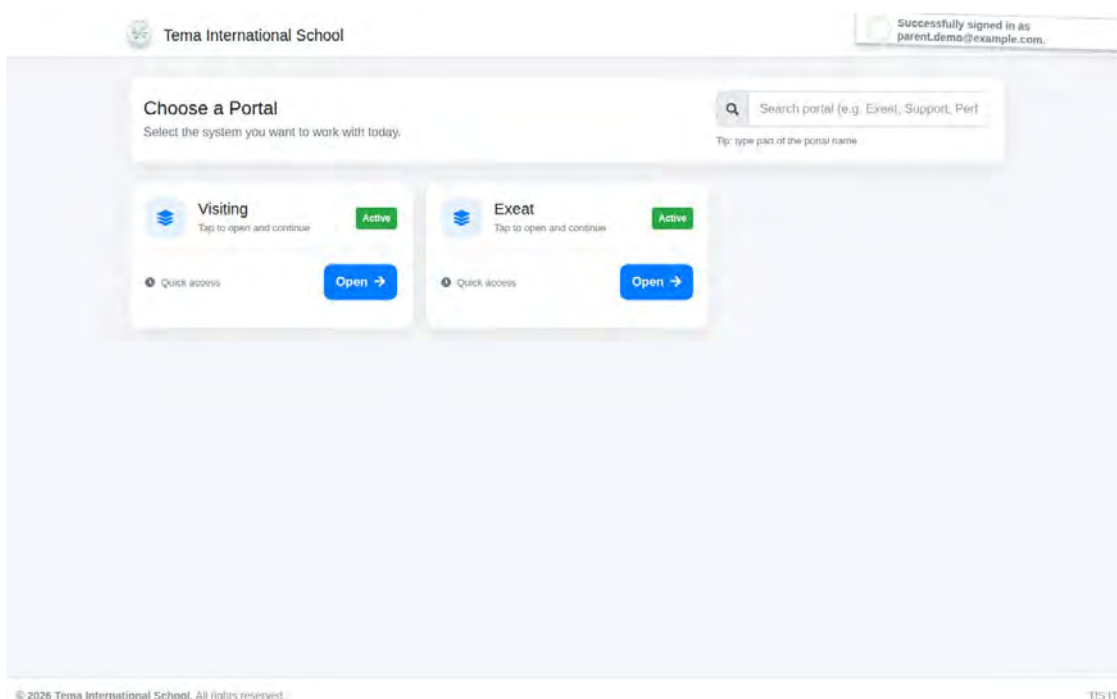
Step 4. Set your own password

The link opens a page where you choose your own password. Use at least 8 characters, mixing letters, numbers, and symbols. Enter it twice to confirm, then select Update password.



Step 5. You're signed in automatically

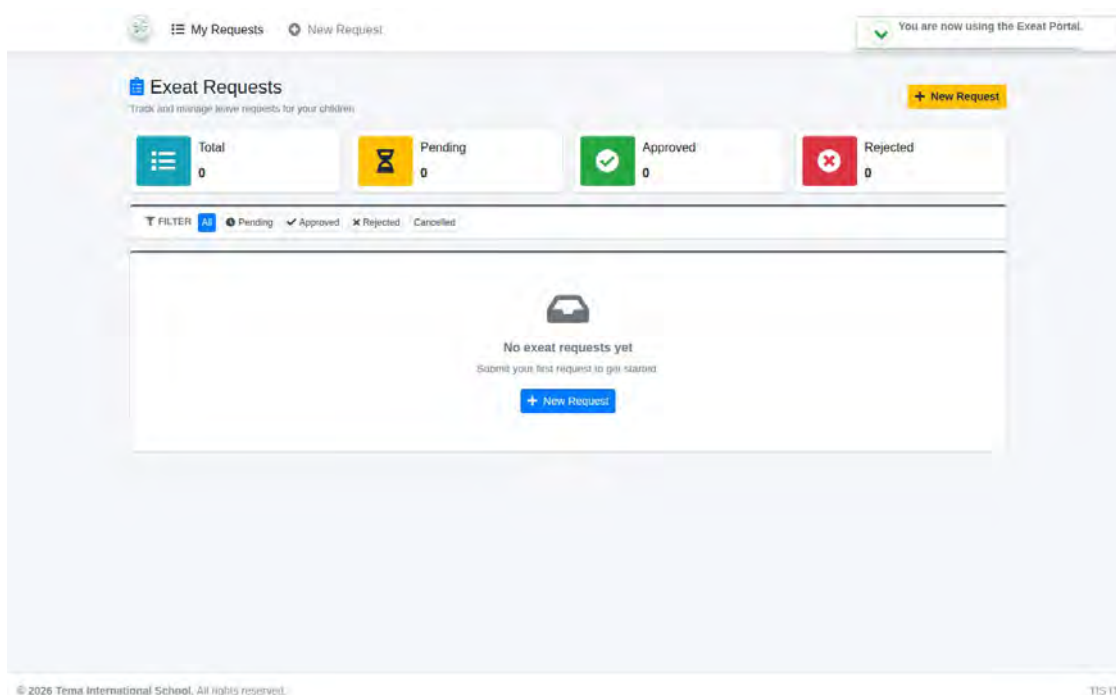
As soon as your new password is saved, the portal signs you in automatically and takes you to the Choose a Portal screen — no need to log in again. From now on, you sign in with your email and the password you just chose.



Part 2 — Submitting an Exeat Request

Step 6. Open the Exeat portal

From Choose a Portal, find the Exeat card and select Open.



Step 7. Start a new request

Select New Request in the top menu or the New Request button.

The screenshot shows the 'New Exeat Request' form. At the top, there are links for 'My Requests' and 'New Request'. The form is titled 'New Exeat Request' with a subtitle 'Submit a leave request for your child'. The form is divided into several sections:

- Student & Exeat Type:** Includes a 'Student' dropdown and an 'Exeat Type' dropdown with a 'Select Exeat Type' button.
- Leave Period:** Includes 'Departure Date & Time' and 'Return Date & Time' date pickers, and a 'Select dates to see duration' button.
- Reason for Exeat:** Includes a 'Reason' text area with a placeholder 'Provide a clear, specific reason. Medical exeats require a doctor's note.'
- Request Preview:** A panel on the right showing fields for Student, Type, Departure, Return, and Duration, all with dashed lines indicating they will be populated.
- Before You Submit:** A yellow warning box with the following points:
 - Submit at least 24 hours in advance.
 - Medical exeats require a doctor's note.
 - Quota limits apply each semester.
 - Flagged requests require Principal approval.
 - Blacklisted students need Principal clearance.

 At the bottom, there are 'Cancel' and 'Submit Request' buttons. The footer includes '© 2026 Tema International School. All rights reserved.' and 'TIS IT'.

Step 8. Fill in the request

Choose your child from the Student list and pick an Exeat Type. The Quota Information panel shows how many days are available. Enter the departure and return date and time, and write a clear reason for the request. The Request Preview panel on the right updates as you type, so you can check everything before submitting.

New Exeat Request
Submit a leave request for your child

Student & Exeat Type

Student: Josephine Kofi
Exeat Type: Weekend Exeat (4 days)

Quota Information

Weekdays (20 weekdays): 4 / 4 remaining
Weekends: 8 / 8 days remaining

Leave Period

Departure Date & Time: 08/15/2026, 01:17 PM
Return Date & Time: 08/17/2026, 01:17 PM
3 days

Reason for Exeat

Reason: Family weekend trip to visit grandparents in Kumasi.
Provide a clear, specific reason. Medical exeat requires a doctor's note.

Request Preview

Student: Josephine Kofi
Type: Weekend Exeat (4 days)
Departure: Aug 15, 2026 1:17 PM
Return: Aug 17, 2026 1:17 PM
Duration: 3 days

Before You Submit

- Submit at least 24 hours in advance.
- Medical exeat requires a doctor's note.
- Quota limits apply each semester.
- Flagged requests require Principal approval.
- Blacklisted students need Principal clearance.

[Cancel](#) [Submit Request](#)

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Note: Medical exeat requires a doctor's note. Requests that exceed your quota, or involve a blacklisted student, are automatically flagged for Principal approval — you'll still be able to submit them, just with an extra review step.

Step 9. Submit and confirm

Select Submit Request. You'll see a confirmation message and your new request will appear in the list with a Pending status.

Exeat Requests
Track and manage active requests for your children

[New Request](#)

Summary: Total: 1, Pending: 0, Approved: 0, Rejected: 0

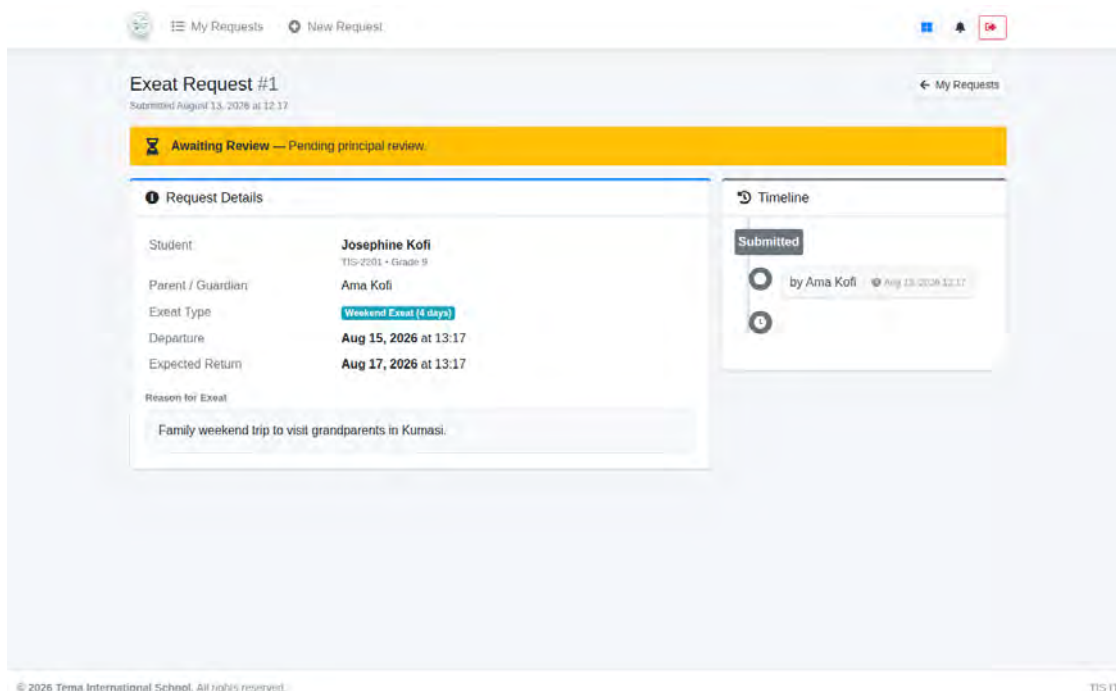
Filters: All, Pending, Approved, Rejected, Cancelled

Student	Type	Departure	Return	Status	Submitted
Josephine Kofi TIS-2026 - Grade 9	Weekend Exeat (4 days)	Aug 15, 2026 13:17	Aug 17, 2026 13:17	Pending	Aug 13, 2026

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Step 10. Track the request

Select View on any request to see its full details and a timeline of what has happened to it. Status updates (Approved, Rejected, or a Principal review) will appear here as the school processes your request.



Getting Help

- Forgot your password later on? Use the Reset password link on the sign-in page — it sends you the same kind of email link.
- Didn't receive the setup email? Contact the school office and ask them to resend your password setup link.
- Trouble with the portal itself? Use Portal help on the sign-in page, or contact ICT support.



**TEMA
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SMART GLASSES ARE **BANNED** AT SCHOOL

NO SMART VIDEO GLASSES ON CAMPUS

Smart glasses include any eyewear with cameras, microphones, internet access, or AI features.

Not Allowed

- Ray-Ban Meta and similar devices
- Any camera-enabled glasses

At TIS we will

- Protect student privacy
- Maintain academic integrity
- Ensure safety
- Follow IB examination rules

School Action

- Immediate confiscation
- Parent notification
- Sanctions
- IB exam reporting where applicable
- Cancellation of term grades



PACKAGES FOR BIRTHDAYS & VISITING

Items Allowed

- ✓ **Muffins/Cupcakes**
- ✓ **Finger Foods** (Chicken Pieces, Pizzas, Spring Rolls, Khebabs & Samosas)
- ✓ **Soft Drinks & Fruit Juices**
- ✓ **Non-Alcoholic Wine**

Not Allowed

- ✗ **Cakes with icing**
- ✗ **Cooked food except those listed above**
- ✗ **Alcoholic Drinks/ Beverages**



All left over food must be sent home

- **Visiting Days - Saturdays & Sundays**
- **Visiting Time - 2:00 PM - 5:00 PM**
(Visits must be booked online, as per the TIS Bulletin)

PLEASE NOTE:

- ➔ Birthday items must be approved by the Hostel Coordinator before they can be delivered on only
 - Fridays, 4:00 PM - 6:00 PM
 - Saturdays & Sundays, 12:00 PM - 5:00 PM
- ➔ All food items will be inspected by a hostel parent and security officers at the hostel gate.
- ➔ All food items not listed will be returned.

For clarification, contact the hostel parent/ security on duty.



Main Campus Information



Exeats

Exeats for secondary school students cover passport and visa matters, family events, as well as medical, dental, optical and medical appointments.

Students are allowed a maximum of 8 days per semester. Note: A weekend exeat that commences on Friday and ends on Sunday counts as three days.

For a weekend exeat, students must return by 5.00pm on the Sunday.

All exeat requests must be completed online and submitted with at least 48 hours' notice, with the exception of urgent medical issues. Weekend exeat requests must be received by the preceding Wednesday. Any requests after this deadline will not be approved.

The integrity of an exeat request is critical.

No exeats will be granted if a student has outstanding work.

No exeats will be granted during the last week before a semester break.

Parents/Drivers must show the approved exeat from their phone to security to enter.

(NO SHOW. NO GO.)

Access the general exeat form from here: <https://www.tisgh.app>

Families should plan their exeat requests carefully to avoid any disappointment.

Visiting

For visits until December 2026, parents will be required to book their visit online. Please go to: <https://www.schoolinterviews.com.au/code/7c3vr>

Complete your details and click next to select your day and time.

Then click next to receive a confirmation of your booking.

If you do not receive confirmation of the date and time, then you have not completed your booking.

Weekend times will usually go from 2.00 - 5.00pm on Saturdays, Sundays and public holidays.

Sessions are 60 minutes.

Only one booking per family per weekend.

There are restrictions on food and/or drink that may be consumed during a visit. Book early to avoid disappointment.

9 - 1 - 2025



**TEMA
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TIS MYP & DP Local and Overseas Educational Trips 2026

MONTH	PROPOSED DATE(S)	FUNCTION
January	23	Ecological Immersion Program (GH)
February	20 to 22	DP1 Visual Arts Educational Trip to SCCA, Tamale (GH)
March	28 to 29	DoEIA Expedition Camp (GH)
March	27 to 29	DP2 Geography/ESS Trip to the Western Region (GH)
April		
May		
June	20 June to 12 July	French & Spanish Language Immersion (France/Spain)
July	28 June to 5 July	Harvard YLSC (USA)
July	19 to 25	Cambridge IGNITE (UK)
August	21	Geography Excursion (GH)
August	27 to 30	FWWMUN Johannesburg (SA)
September	1 to 5	ESS Slapton (UK)
September	17 to 18	IA Data Collection (Geog and Psych) (GH)
October		
November	6	Business Management Trip (GH)
December		
January 2027	3 to 10	Harvard YLSC (USA)

To be approved for overseas trips, school accounts must be cleared of outstanding bills.

TIS 2026/27 School Calendar

FIRST SEMESTER

1/8/26 2026 MYP Results Released; 2026 MYP Enquiries Upon Results Open; MYP PP: Final product (photo evidence upload);
 6/8/26 All staff resume;
 10/8/26 Student Council executives return;
 12/8/26 Newbies arrive (Meeting @ 2.00pm); **NO EXEATS FOR NEWBIES**
 21/8/26 Geography excursion; **TIS Junior Soccer Championships**, after school; **NON EXEAT WEEKEND**
 22/8/26 School Performance auditions, SAT;
 28/8/26 **TIS Senior Soccer Championships**, after school;
 29/8/26 Peer Buddies Workshop; Dukies RA trip; **NON EXEAT WEEKEND**
 30/8/26 Thanksgiving Service (11.00am)
 7/9/26 PYP SC Induction;
 12/9/26 MYP PP Criterion B final due; **TIS Inter-Colour Basketball Championships; PYP Parents training session (9.00am); MYP/DP Parents' Information sessions; G12 TOK Exhibition** **NO EXEATS (Until after 2pm);**
 17-18/9/26 DP Geography data collection (IA) trip;
 14-18/9/26 PYP End of Unit 1 3WI;
 19/9/26 **TIS Sporty Family. NO EXEATS;**
 26/9/26 MYP CP: Community tour; **Inter-Colour Tennis & Badminton Championships;**
 28/9-4/10/26 **23rd Anniversary TIS Spirit Week.**
 2/10/26 **TIS Swimming Championships** after school; **NO EXEATS**
 3/10/26 TIS Founders' Day; **NO EXEATS**
 4/10/26 **23rd Anniversary Thanksgiving Service. Mid Semester Break begins after 2:00 pm.**
 4-11/10/26 Mid-semester break;
 5-8/10/26 Dukies Gold Award Camp, Secondary campus admissions 2026-2027 begin;
 11/10/26 Students return to hostels;
 12/10/26 All classes resume;
 16/10/2026 University Fair tbc;
 17/10/26 PSAT; **TIS Athletics**
 19/10/26 G9/G11 Changes to subject selections close;
 19/10/26 Student Council (SC) shadowing process commences; **MYP4/DP1 Changes to subject selection close**
 21/10/26 G12 EE Café;
 25/10/26 MYP PP: Criterion C draft due,
 29-30/10/26 I&S Celebration Days;
 30/10/26 PYP End of Unit 2 Celebrations; Submission of G12 TOK Draft Essay; Language competition (7-12);
 31/10/26 **Inter-School Swimming, Soccer & Basketball Championships;**
 6/11/26 DP Business Management Excursion; PYP Unit Celebration 2 (Student Led Conference);
 7/11/26 Annual Production **NO EXEATS;**
 12-13/11/26 Collaborative Sciences Project – G12;
 16-20/11/26 MYP5 On-screen examinations **NO EXEATS for MYP5;** (Reports due 7/12/26)
21/11/26 Inter-Schools Badminton, Tennis & Volleyball;
 18-27/11/26 DP1 and DP2 end of semester exams **NO EXEATS for DP1 & DP2 ;**
 20/11/26 PYP Book Day;
 24/11/26 MYP CP: Presentation of objectives;
 25/11/26 MYP PP Criterion C final due
 27/11/26 PYP End of Unit 3 3WI;
 28/11/26 Peer Buddies Workshop; **Inter-School Athletics;**
 30/12/26 SC applications open for 2027 elections
 30/11/27 Early Years End of Unit 2; 3WI
 5/12/26 SAT; Carols Night (Chaplaincy)
 8/12/26 Christmas Lunch **NO EXEATS**
 9/12/25 MYP PP Final Report due: (Photo evidence & bibliography upload) **NO EXEATS for MYP5 before PP upload**
 10/12/26 Last day of the first semester: PYP pupils; MYP/DP 3WI; Students may depart after 1pm if no interview.
 11/12/26 Last day for teachers*

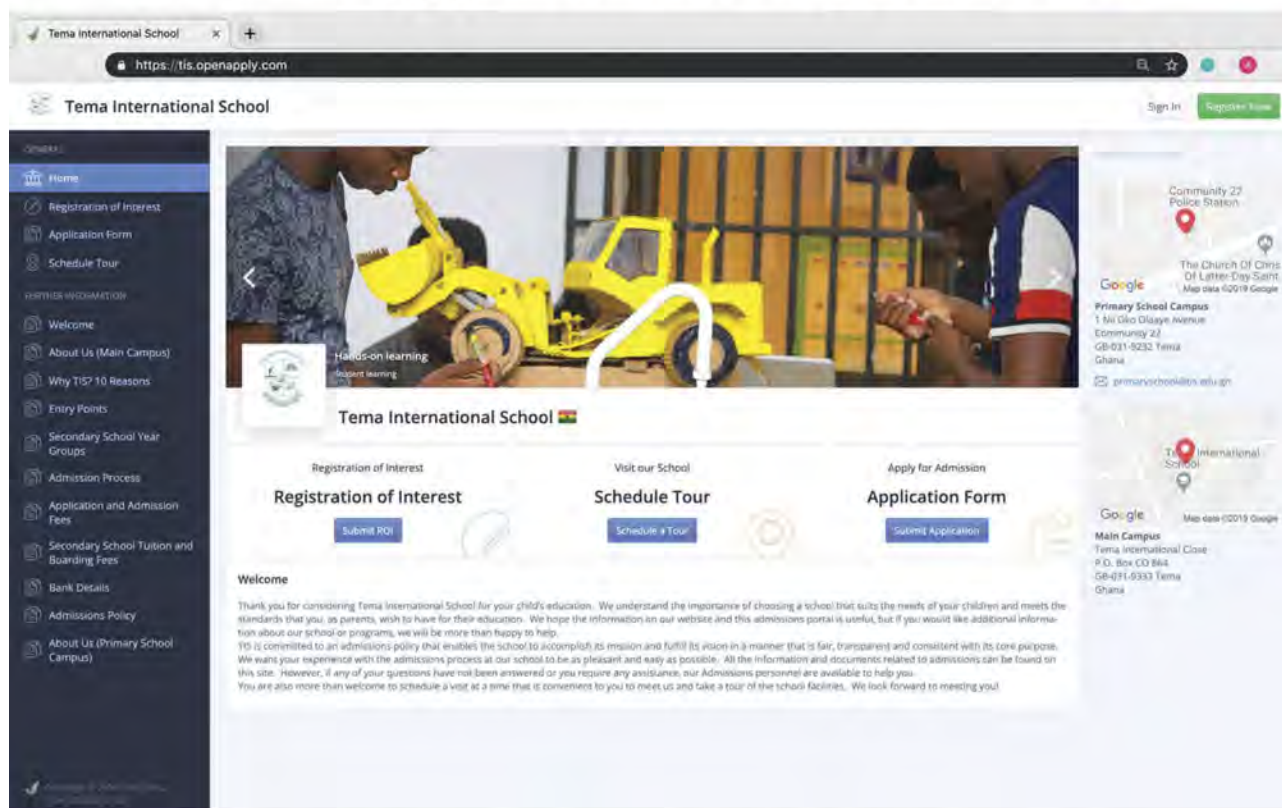
SECOND SEMESTER;

4/1/27 Staff Wellbeing Retreat;
 5/1/27 Staff return, Staff meeting . Wellbeing afternoon;

6-7/1/27 Staff training & preparation
 8/1/27 Constitution day tbc;
 10/1/27 Students return to hostels; applications for 2027 Secondary SC positions close;
 11/1/27 Second semester commences. Alumni Homecoming Week;
 15-16/1/27 TIS Inter-Colour Basketball, Volleyball. **NO EXEATS BEFORE 1.00PM;**
 17/1/27 Alumni Thanksgiving Service; 17/1-5/2/27 MYP4 PP Introduction planning
 18-/19/27 SC Manifesto Readings; 19/1/27 Student Council elections by voting (7.00am-4.00pm);
 23/1/27 **Inter-school Basketball, Volleyball Championships;**
 26/1 – 12/2/27 MYP5 Self docking;
 26/1 – 26/2/27 DP2 Self docking;
 27-29/1/27 IDU Days; G12 EE; G11 EE, 10/11 CAS Reflection Day (Public Speaking, Red Cross Training);
 30/1/27 Secondary SC Leadership Camp **NO EXEATS FOR SCHOOL LEADERS;**
 31/2/27 Secondary Student Leadership Induction Ceremony **NO EXEATS;**
 6/2/27 Creative Writing Workshop;
 8-12/2/27 MYP5 Mock On-screen examination **NO G10 EXEATS;**
 8-26/2/27 MYP5 Standardisation (teachers)
 11/2/27 G11 TOK Exhibition. **NO G11 EXEATS;**
 12/2/27 PYP End of Unit 4 #WI; Early Years Family Day; **TIS Senior Squash Championships;**
 13/2/27 Peer Buddies Workshop; Chocolate Friendship Day;
 15-26/2/27 DP Mocks. **NO G12 EXEATS;**
 19/2/27 MYP4 PP Criterion A draft due; **TIS Junior Squash Championships;**
 22-26/2/27 Early Years End of Unit 3: 3WI;
 1/3/27 MYP5 PP Submission of standardised levels with justification (teachers);
 6/3/27 MYP (Personal & Community) Project Exhibition **NO EXEATS (until after 2pm) SAT;**
 10/3/27 PYP-MYP Parents' Info Day at the secondary campus DP1 ToK Exhibition. **NO G11 EXEATS;**
 14/3/27 SAT; Pi Day;
 19/3/27 MYP PP: Criterion A final due. Academic Honesty First Record; PYP End of Unit 5 Unit Celebrations; 3WIs;
Students depart AFTER interviews
 20-23/3/27 Dukies Bronze & Silver award trip);
 21/3-4/4/27 Mid-semester break;
 4/4/27 Students return to hostels; DP Self-docking begins;
 5/4/27 MYP PP Criterion A draft due; Draft 2027/2028 Calendar Overview Released;
 5/4/27 All classes resume after mid-semester;
 5-16/4/27 MYP4 PP Introduction to product development
 12/4/27 PYP Manifesto readings;
 12/4/27 STEAM WEEK
 16/4/27 G11 EE Café;
 17/4/27 DP2 Grad photos (All day); MYP5 Examprep workshop; **NO MYP5 & DP2 EXEATS**
 23/4-18/5/27 DP Final Exams **NO G12 EXEATS;**
 18/4/27 Exam Candidates' Service **NO EXEATS**
 21/4/27 MYP5 → DP1 Career Pathway session; MYP5 Self-docking begins; PP Criterion A draft due;
 23/4/27 PYP Spelling Bee;
 2/5/27 SAT;
 4/5/27 MYP PP Criterion A final due;
 3-14/5/27 MYP IBMYP On-screen examination;
 15-22/5/27 Break for MYP5 leavers **(Leavers return to Hostels on 23/5/27 by 5.00 pm);**
 20/5/27 PYP End of Unit 6; Early Years End of Unit 4; 3WI;
 21/5/27 PYPX & VAX;
 22/5/27 Leavers' Dinner;
 24/5-1/5/27 DP1 semester exams; **NO G12 EXEATS;**
 25/5/27 MYP PP: Final Product (Photo evidence upload);
 24-28/5/27 MYP4 On-screen examination **NO G9 EXEATS;**
 29/5/27 2026 PYP Annual Achievers & Graduation Ceremony; Last day for PYP Students;
 30/5/27 Peer Buddies Workshop;
 31/5/27 MYP4 (2025/2026) subject selections;
 5/6/27 Last day for PYP staff;
 4/6/27 or 6/6/27 2026 MYP/DP Annual Achievers and Graduation Ceremony; Last day for MYP/DP Students
 12/6/27 Last day for teachers*; S2 reports published.
 13/6/27 ACT;
 20/6-11/7/27 France/Spain trips; 11/7/27 ACT;



TIS Application Procedures



Please have the following documents available (scan onto a flash drive) before you begin with online application;

- 1 recent passport-style photo
- passport biodata page/ birth certificate
- 3 recent school reports (Grade 2-11 Applicants)
- Letter of recommendation and academic transcripts (Grade 11 Applicants)

1. Go to our admissions portal **tis.openapply.com**
2. Click on the **Sign In** button found at the top right corner of the page.
3. Click on **Sign up** here if this is your first time using OpenApply otherwise type in the email and password you used the last time you used OpenApply.
For first time users please proceed to 4. For existing users please proceed to 5.
4. Fill in **User Details** and proceed to application.
5. Ensure you fill out details correctly and attach all required documents where necessary (passport picture, passport biodata page/ birth certificate, school reports, transcript, recommendation).
6. When forms have been completed kindly proceed to make application fee payment using any of the 3 options:
 - www.expresspaygh.com/tis
 - At the Finance Office on TIS campus
 - At any Barclays Bank into the TIS Account number 1798808 or Ecobank into TIS Account number: 0020014471692201
7. You will receive an email to confirm receipt of your application and the next steps towards admission **only when the application fee payment has been received.**
8. Please note that your child will be taking a Cognitive Ability Test (CAT4) as an Entrance Exam for admission at TIS. (Grade 7-11 students)

Thank you for choosing TIS. We look forward to a fantastic relationship in the coming years!

TIS Admissions Grade Chart

TIS		British Curriculum Schools
Kinder 1	PYP	Nursery
Kinder 2		Reception
Kinder 3		Year 1
Grade 1		Year 2
Grade 2		Year 3
Grade 3		Year 4
Grade 4		Year 5
Grade 5	MYP	Year 6
Grade 6		Year 7
Grade 7		Year 8
Grade 8		Year 9
Grade 9	DP	Year 10
Grade 10		Year 11
Grade 11		Year 12
Grade 12		Year 13



**TEMA
INTERNATIONAL
SCHOOL**



Early Drop-Off - 6AM Late Pick-Up - 6PM

for Early Years & PYP Students Primary Campus



FACILITIES

- Safe and supervised indoor and outdoor spaces.
- Rest and quiet areas designed for young children



MORNING PROVISION

- Supervised environment before school begins
- Calm start to the day with structured quiet activities



AFTERNOON PROVISION

- Rest / relaxation / siesta period where appropriate
- Supervised homework and reading support

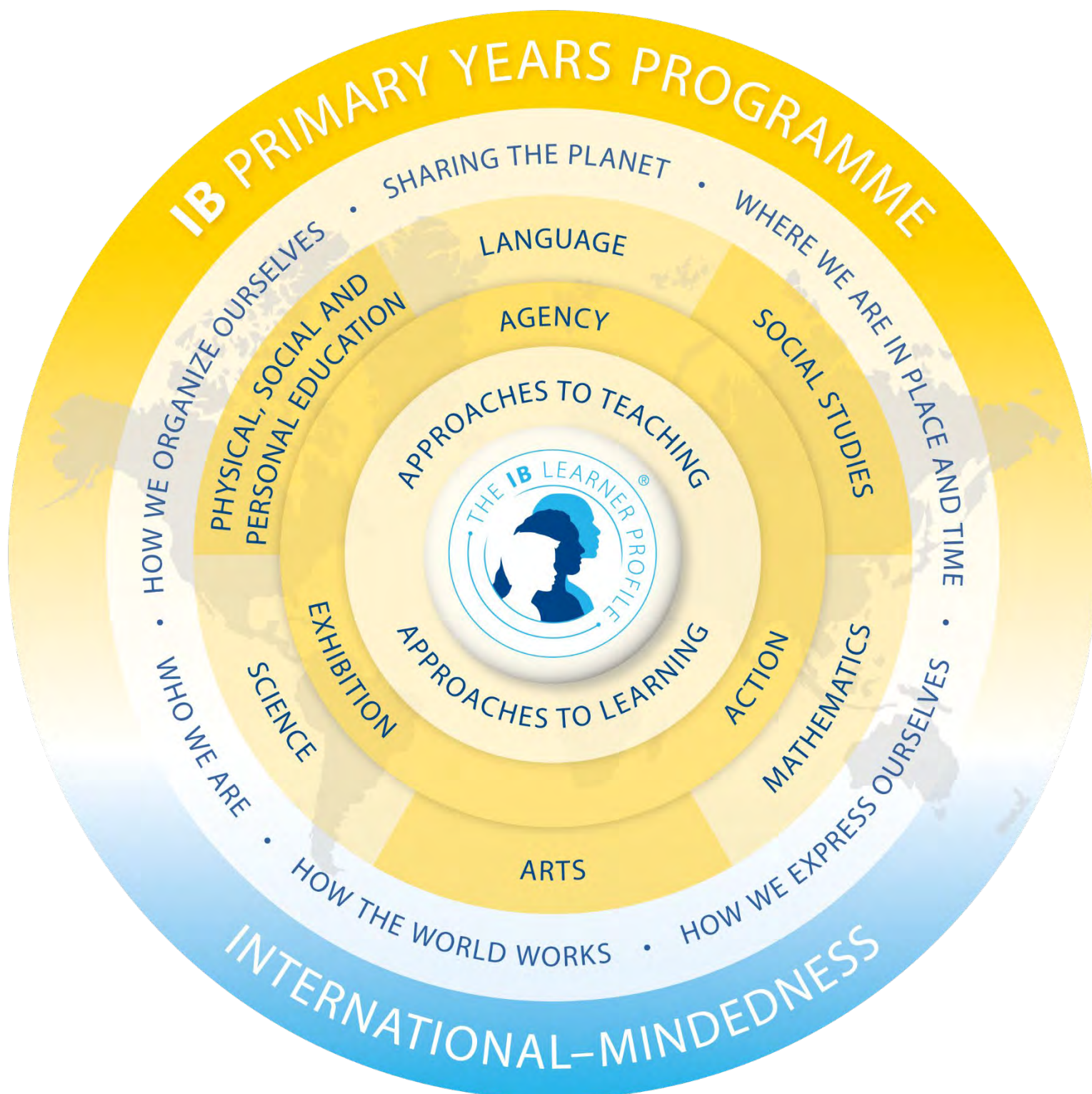
All sessions are fully supervised by trained school staff in a safe and supportive environment.

EXPRESSIONS OF INTEREST

To register your interest or request further details, please contact:

Contact Number: **0244449886**

We look forward to supporting our families with this new extended care provision.



PYP: Setting the Stage for Learning

The new school year brings a sense of excitement, anticipation and new possibilities. At Tema International School, preparing for a successful year goes beyond arranging desks and putting up displays. It is about creating an environment where students feel welcomed, inspired and ready to learn, while ensuring that parents are equipped to actively support their children's learning.



As we prepared to welcome our students back to school, teachers were busy getting classrooms ready, organising learning spaces and preparing resources that will support meaningful learning experiences. At the same time, our Parent Training Session provided an opportunity to connect with families and introduce them to the systems, platforms and practices that make learning at TIS a collaborative experience.

Classroom Preparation: Creating Spaces for Learning

A well-prepared classroom can make a powerful difference to the way students experience learning. Before the students arrive, teachers work behind the scenes to transform their classrooms into welcoming, organised and purposeful learning environments.

Classroom preparation included arranging furniture to support collaboration, organising learning resources, preparing display boards and creating spaces where students can share their ideas and celebrate their learning. Teachers also prepared materials and learning areas that connect to the upcoming Units of Inquiry and provide opportunities for students to explore, communicate and collaborate.

Every detail is carefully considered, from the arrangement of tables and learning resources to the displays on the walls. The goal is to create a classroom that is not only visually appealing but also functional, inviting and reflective of the IB PYP approach.

Our classrooms are more than physical spaces; they are places where curiosity is encouraged, questions are welcomed and students are empowered to take ownership of their learning. The preparation before students arrive helps set the stage for a positive and purposeful year of learning.

Behind every ready classroom is a team of dedicated teachers working together to create inspiring spaces for learning





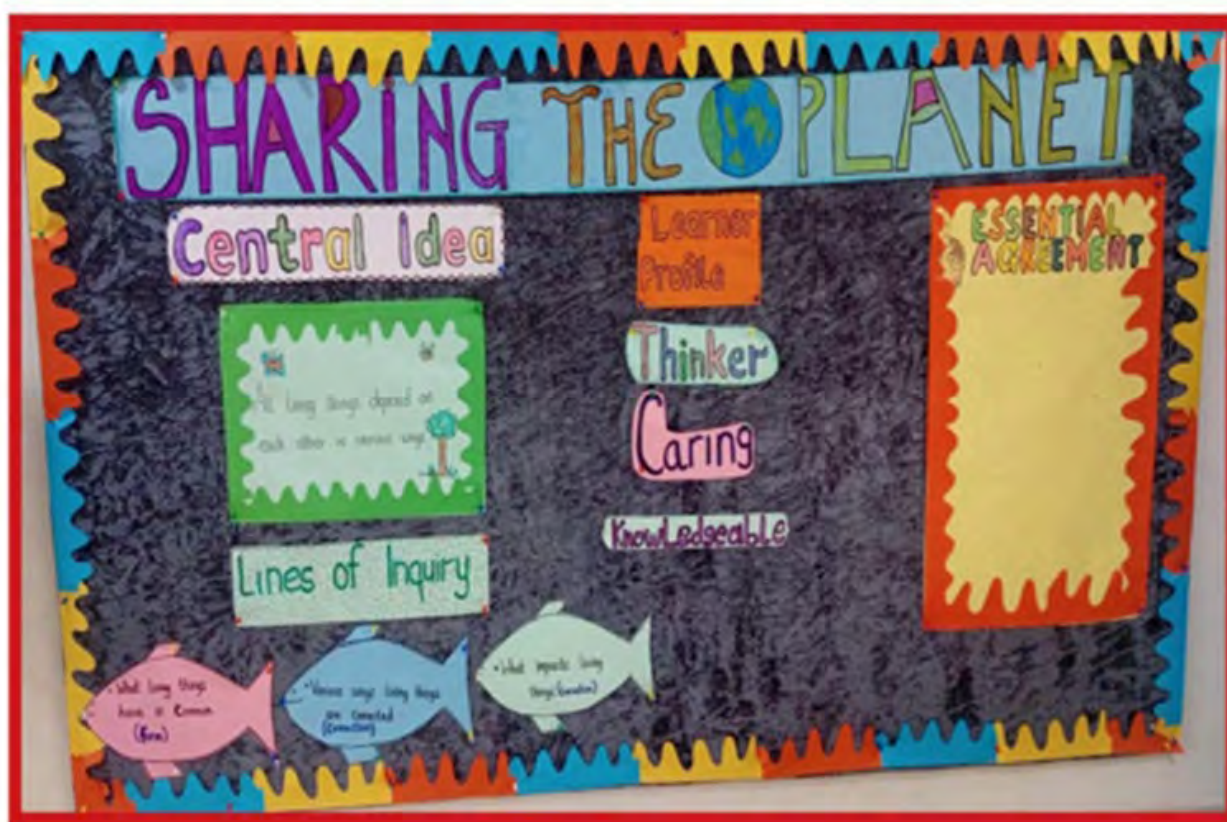
Our learning spaces













Parent Training Session: Building Strong Partnerships

Learning is most successful when schools and families work in partnership. Our Parent Training Session was designed to help parents become familiar with the systems, platforms and structures that support learning at Tema International School.

During the session, we introduced parents to the school's approach to learning, including the Units of Inquiry and how learning experiences are planned and connected across different subject areas. Parents were also guided through ManageBac, helping them understand how to access important information and follow their child's learning.

The training also introduced parents to the various learning platforms used by students and explained how these platforms support learning both within and beyond the classroom. Parents had the opportunity to become familiar with the teachers and understand the different roles they play in supporting students.

Practical information was also shared such as the school uniform schedule, routines and other important aspects of school life. The session provided parents with the knowledge and confidence needed to navigate the school year and support their children effectively.

Most importantly, the training reinforced the idea that education is a partnership. When teachers, parents and students communicate and work together, we create a stronger learning community where every child can thrive.







Ready for a New Year of Learning!



From arranging classrooms to connecting with parents, the preparations for a new school year are all about creating the right conditions for students to learn, grow and flourish.

A thoughtfully prepared classroom provides the space for curiosity and collaboration, while an informed and engaged parent community strengthens the partnership between home and school. Together, these preparations help us begin the year with a shared understanding, a strong sense of community and a clear focus on student learning.

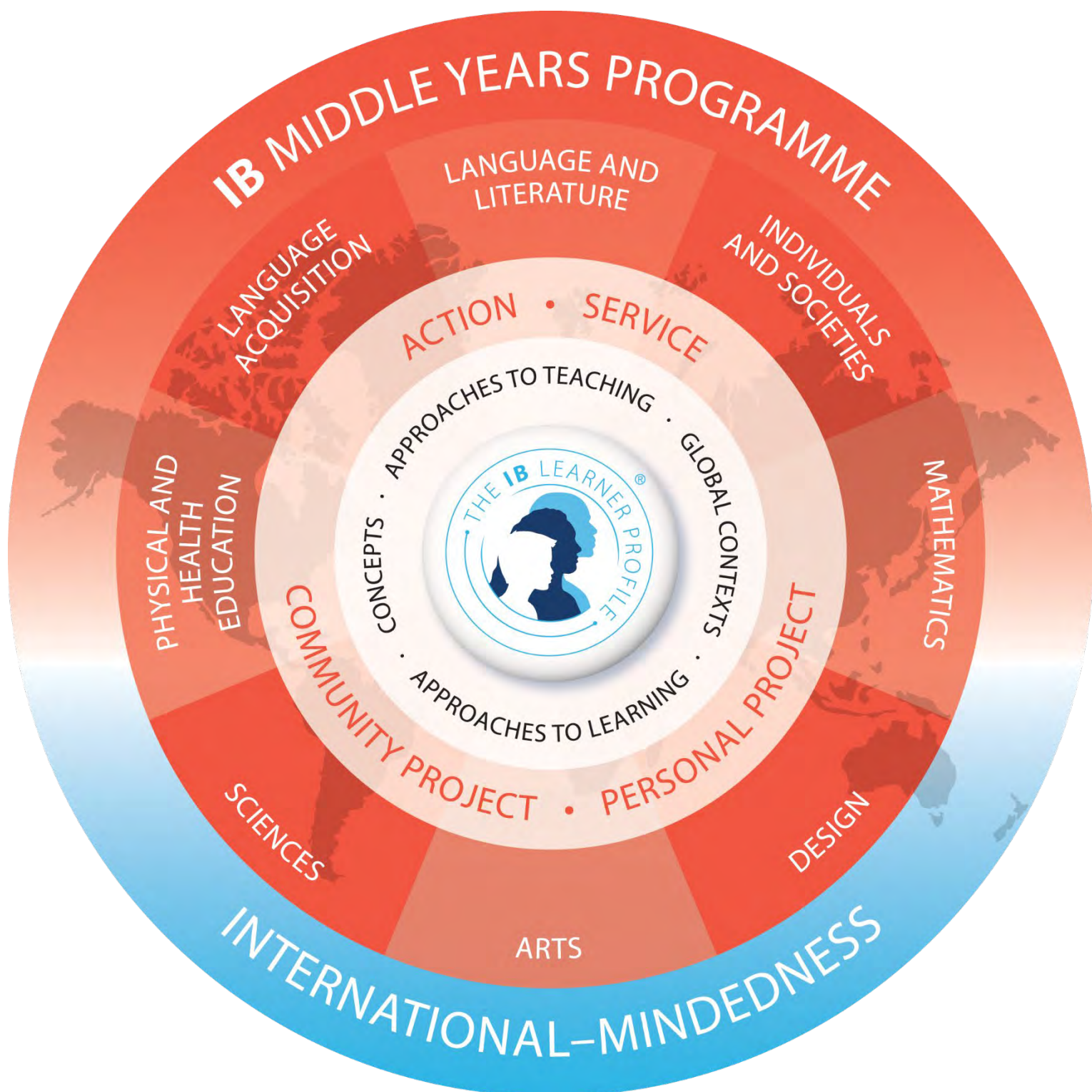
At Tema International School Primary Campus, we are excited to welcome our students and families into another year of discovery, growth and meaningful learning.

The classrooms are ready. The teachers are ready. Our parents are connected. Most importantly, we are ready to learn, grow and thrive together!



THE TIS DNA

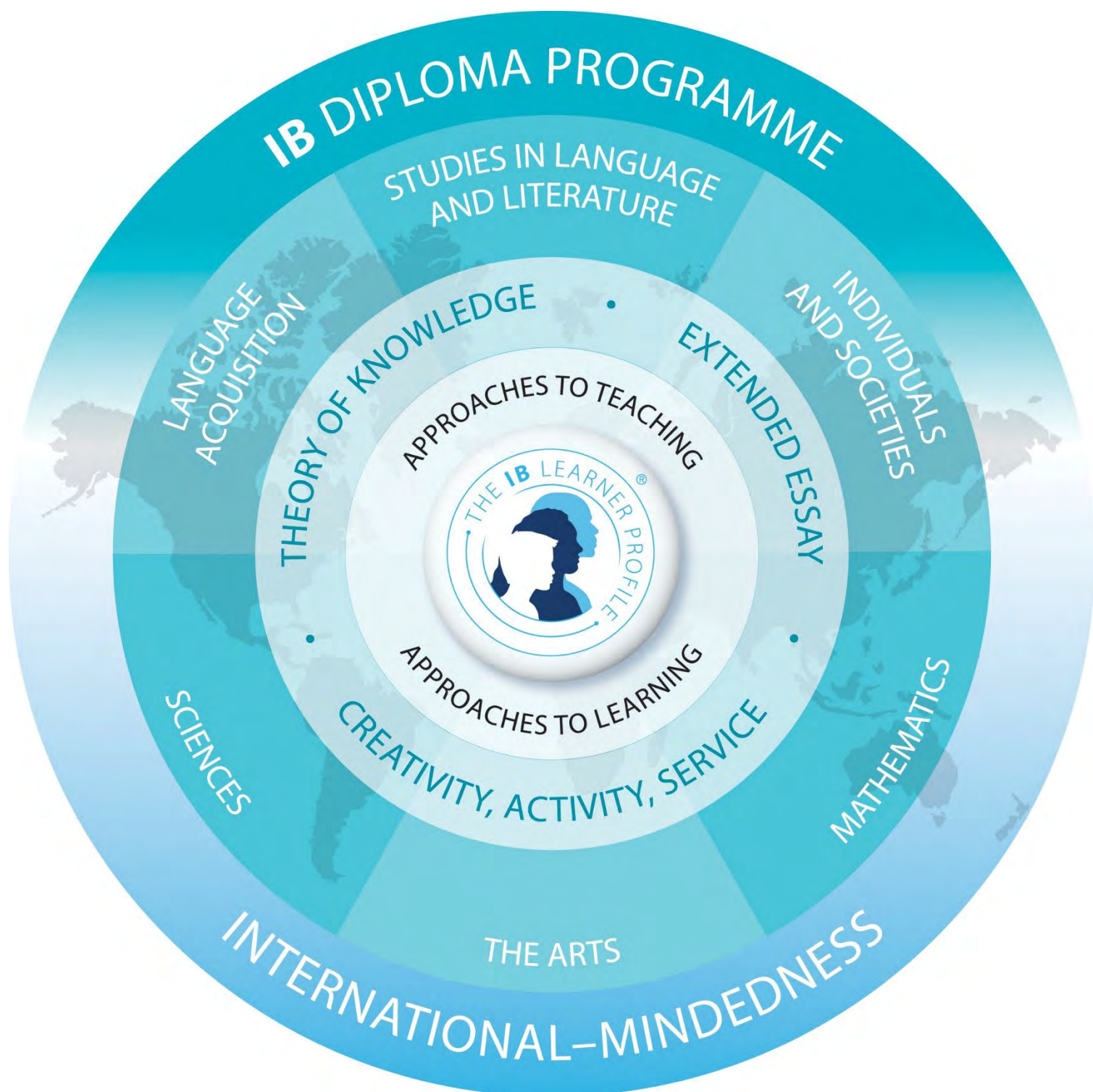




Change ^{the} World Through Teamwork

#Make a Difference







CAS: Creativity, Activity, Service @ TIS

CAS is one of the three core elements of the **IB Diploma Programme**.

It encourages students to learn through experience, take initiative, explore their interests and contribute meaningfully to their community.

At TIS, CAS is not simply about completing activities. It is about **experiential learning, reflection, personal growth and meaningful engagement beyond the classroom**.

The Three CAS Strands

Creativity - Exploring and extending ideas through creative thinking and expression.

At TIS this may include: Visual Arts • Music • Theatre • Dance • Photography • Creative Writing • Design • Media • Event Planning • Cooking • Craft • Journaling • Cooking Classes • Developing a new creative skill

Activity - Physical effort that contributes to a healthy lifestyle.

At TIS this may include: ASA Sports • Fitness • Swimming • Running • Dance • Hiking • Cycling • Gym Activities • Duke of Edinburgh Expeditions • Other sustained physical challenges

Service - Collaborative and reciprocal engagement with the community in response to an authentic need.

Service can be **direct or indirect** and should encourage students to investigate issues, understand needs and take meaningful action.

At TIS this may include: Community Partnerships • Environmental Initiatives • Advocacy and Awareness • Peer Support • Tutoring • Fundraising connected to a genuine need • School Service Initiatives • Supporting NGOs and Community Organisations • Research into an area of interest, such as *The Influence of Art on Mental Health* or *The Effects of Screen Time*

🌍 Our Service Focus This Year

This year, the class will have a particular focus on **sustainability and climate action**, exploring the following UN Sustainable Development Goals:

- 💧 **SDG 6:** Clean Water and Sanitation
- ⚡ **SDG 7:** Affordable and Clean Energy
- 🏠 **SDG 11:** Sustainable Cities and Communities
- ♻️ **SDG 12:** Responsible Consumption and Production
- 🌍 **SDG 13:** Climate Action
- 🌱 **SDG 15:** Life on Land

Students will explore these goals within their own context, identify areas of interest and consider how they can contribute through **research, awareness, innovation, advocacy and meaningful action**.

This may include creating awareness campaigns, developing products through upcycling, promoting responsible consumption, environmental initiatives, research, and partnering with organisations in Ghana and abroad that are spearheading sustainable solutions and climate action.

What is the Student Responsible For?

CAS is **student-driven**. Students are expected to:

1. Take initiative and make thoughtful choices about their CAS experiences.
2. Maintain balanced engagement across **Creativity, Activity and Service**.
3. Set personal goals and challenge themselves.
4. Plan and participate consistently throughout the Diploma Programme.
5. Keep their CAS portfolio updated on **ManageBac**, including appropriate evidence and reflections.
6. Demonstrate the **seven CAS learning outcomes** through their experiences.
7. Complete at least **one CAS Project**, working collaboratively with others over a sustained period.
8. Meet with their CAS adviser/coordinator and respond to guidance.

What is Important When Thinking About CAS?

CAS is not measured by the **quantity of experiences**, but by **meaningful engagement, consistency, commitment and growth**.

CAS is not assessed with grades. It is an opportunity for students to try new things, discover new interests, deepen their understanding of topics they care about, work alongside their peers, lead, serve, create and have fun.

Students should ask themselves:

- Is this meaningful to me?
- Am I learning or developing something?
- Does it challenge me?
- Am I taking initiative?
- What impact does my action have on others?
- What am I discovering about myself?

At TIS, we want students to **explore, serve, create, lead, collaborate, take appropriate risks and reflect on who they are becoming**.

Getting Started - Students should:

- Read the **TIS CAS Student Handbook** shared on ManageBac.
- Sign up for **ASA activities that align with their CAS goals**, either as a participant or student leader.
- Get involved in school events, committees, projects and service opportunities.
- Look for opportunities beyond school that connect with their interests and goals.
- Show **consistency and commitment** rather than simply collecting experiences.
- Keep their **CAS portfolio on ManageBac up to date** with experiences, evidence and meaningful reflections.
- Be open to trying something new and embrace the opportunities available.

The **CAS Coordinator and the team of CAS advisers have an open-door policy**. Students are encouraged to ask questions, share ideas and seek guidance throughout their CAS journey.

“Tell me, and I forget; teach me, and I may remember; involve me, and I learn.”
Benjamin Franklin



ASA Sign UP – Monday, 24 August

ASA - After School Activities – 2026/2027 Academic Year – Semester 1

DAY 4:30 – 5:30 PM	ACTIVITY	INSTRUCTOR/PATRON	VENUE	VACANCY /GRADE
MONDAY	Brass Band	Meshach Asase	Music Room 3 – Handel &	All grades
	Cosmetology	Abigail Ahiadorme	Strands Saloon	10 Ss- All grades
	Chess Club	Abass Amidu and Emmanuel	Design Lab 1	30 All grades
	Piano Lessons	Prosper	Music Room 2 – Handel & Picasso	Individual lessons - All grades
	Debate Society	Louis Welagaamo & Ms Irene Korce	C6:LL2	30 Ss - G7-G11
	Badminton & Tennis	Sports Team	Sports Complex	All grades
	Architecture Club	Donald Dodoo	Design Lab	10 Ss - G9 - G11
	Fascinator Club	Grace Ameyibor	Project Center	6 Ss - G9 - G11
	Cooking Club	Ms. Eunice	Project Center Kitchen	6 Ss - G7
TUESDAY	Sewing Club (Hand & Machine Sewing)	Donald Dodoo & Ms. Diana	Design Lab	8 Ss – G11s
	Tennis and Table Tennis	Sports Team	Sports Complex	All grades
	Cooking Club – G8	Ms. Bernice	Project Centre Kitchen	8 Ss – Grade 8
	MUN	Mr Louis W, Mr Nicholas & Gilda	C12 IS4	50 Ss- All Grades
	Innovation & Entrepreneurship Club	George M, Nicholas S. Mr Kumah-Noi	Library	18 Ss- G9 - G11
	Cosmetology	Phoebe Fafa Wensley & Elyna Agbleke	Strands Saloon	10 Ss- All grades
	TIS Orchestra	Shadrach Asase	Orchestra Room – Handel	All grades
	Crocheting Club	Ms Eunice	Design Lab	6 Ss - All grades
	Squash	Takasi Nyande	Sports Complex	All grades
WEDNESDAY	Annual School Play	Mawuli Zonyrah – Visual Arts and CASSA Team	MPH, Black Box, Music Rooms 2&3, Black Box	ALL GRADES
	Badminton	Sports Team	Sports Complex	All grades
	Chess Club	Abass Amidu and Emmanuel	Design Lab 1	30 Ss - All grades
	Visual Arts Club	Albert Dowuona	Visual Arts Studio-Handel Picasso	10 Ss - All grades
	Journaling Club	Mrs King	Design Lab	8 Students – G11/G12
	Sign Language	Ms. Diana	C8	All grades
	Reading Club	Auntie Setor, & Joseph B	Learning Center	24 Ss - All grades
	Cooking Class – G9 & G10	Ms Betty	Project Centre Kitchen	8 Ss – G9 - G10
	Psychology & Mental Wellness Club	Mr Nathaniel Mishio	Design Lab	20 Ss - G10 - 12
THURSDAY	Annual School Play	Mawuli Zonyrah – Visual Arts and CASSA Team	MPH, Black Box, Music Rooms 2&3, Black Box	ALL GRADES
	Handball & Squash	Sports Team	Sports Complex	All grades
	The Operation Smile Club	Mrs King	Design Lab	12 Ss – G9 – G11
	Pop Band	Meshach Asase	Music Room 3 – Handel &	Individual lessons - All grades
	Interact Club of TIS - Meeting 2 x Month	Grace Kabukie & Gilda Afegbedzi	I&S CL113	20Ss - All grades
	STEM CLUB	Science, Arts, IT& Math Team	Einstein Block	All grades
	TIS Orchestra	Shadrach Asase	Orchestra Room – Handel &	All grades
	Photography Club	Joshua Nartey	Media Room – Project Centre	14 Ss – All grades
	Art & Craft	Mrs King and Bernice	Decoupage in the Design Lab	10 Ss – G9,10 &11
FRIDAY	Squash	Takasi Nyande	Sports Complex	All grades
	Mooting Society	Louis W, Constance & Joseph B.	C6:LL2	25 Ss -G9-G11
	Piano Lessons	Prosper & Robert Hayford	Music Room 2 – Handel & Picasso	Individual Lessons - All grades
	Annual School Play	Mawuli Zonyrah – Visual Arts and CASSA Team	MPH, Black Box, Music Rooms 2&3, Black Box	ALL GRADES
SATURDAY	Volleyball – After lunch	Sports Team	Girls Hostel Court	All grades
	Annual School Play	Mawuli Zonyrah – Visual Arts and CASSA Team	MPH, Black Box, Music Rooms 2&3, Black Box	ALL GRADES
SUNDAY 4 - 5 PM	Swimming Club – Sports Team - Mr Callistus			
	Annual School Play – Mawuli Zonyrah – Visual Arts and CASSA Team			

Service Projects: Opportunity for Service as Action and CAS students to develop community projects. Discuss logistics with coordinators/supervisors. Check your Handbook or visit the CASSA office for the NGO collaboration list.

CAS Projects (G11 & G12): Submit the **CAS Project Proposal Form** to the **CAS Coordinator** before starting a CAS Project.

Red Cross Club: Monthly meetings for Red Cross Ghana Society certified members. Patrons: Mr. Hayford Gyasi, Abigail, & Mr. Callistus

Performance/School Event Organizers: Open to all students. Check the Notice Board, Bulletin, or **ManageBac** for opportunities.

Workshops: Skill-building opportunities are announced in the Weekly **Bulletin - CAS-SA Corner** and **ManageBac**.

DoEIA: Follow Dukies Group on **ManageBac** for updates. For Bronze, Silver or Gold Award registration, visit the **Dukies Office** at the Project Centre or speak to **Mr Atseku and Mr Mawuli**. (Award Coordinator and Deputy coordinator)

After-School Activities Participation: **All students** are required to participate in at least 3 activities weekly. Emphasise commitment and balance.

After-School Program and CAS: The **After-School Program** at Tema International School is meticulously aligned with the CAS requirements. These activities fulfil the CAS experience prerequisites, particularly within the Creativity and Activity strands, providing students with diverse opportunities to engage and develop these essential skills.

TIS Annual School Play, 2026

Call for Auditions!



Every year, our school community comes together to celebrate creativity, storytelling and the incredible talents of our students through our annual stage production.

This year, we invite you to be part of **MASKS & CHAINS**, a powerful contemporary dance theatre production exploring the stories we often hide behind the words "*I'm fine.*" Through dance, drama and music, this year's production will challenge, inspire and move audiences as it explores themes of identity, belonging, resilience and hope.

Whether you're an actor, dancer, singer, musician, stage crew member or simply eager to be part of something meaningful, this is your opportunity to shine.

**Read the synopsis below and join us at the auditions.
Together, let's bring this powerful story to life.**

SYNOPSIS

Every day, students walk through school hallways smiling, laughing, posting pictures and saying, "*I'm fine.*" Yet behind every smile is a hidden battle. Some wear masks to appear perfect. Some are trapped by comparison. Some fight loneliness. Some carry family expectations. Some are bullied into silence. Some are prisoners of social media. Others simply long to be accepted.

MASKS & CHAINS tells the untold stories behind the masks people wear and the invisible chains that keep them bound. Through truth, friendship, courage and love, they discover that **freedom begins the moment the mask comes off.**

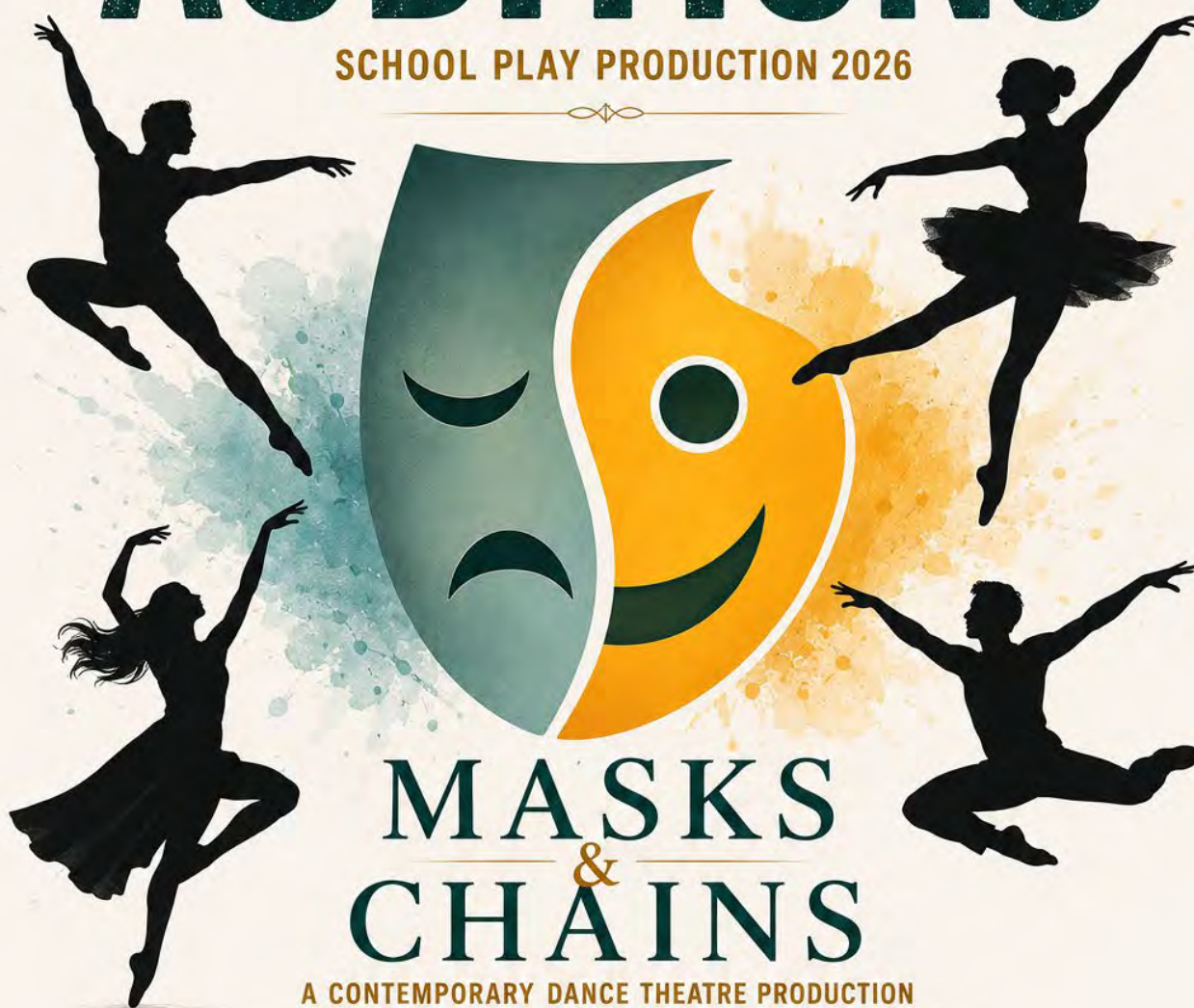


TEMA INTERNATIONAL SCHOOL



CALL FOR AUDITIONS

SCHOOL PLAY PRODUCTION 2026



MASKS & CHAINS

A CONTEMPORARY DANCE THEATRE PRODUCTION

Theme: Behind every "I'm Fine" is a story.



DATE

Saturday,
22 August 2026



TIME

2:00 PM



VENUE

Sports Complex

For more information contact
Mr Mawuli – Production Director



23RD ANNIVERSARY

& SPIRIT WEEK

THEME

**CELEBRATING OUR HUMANITY
IN A CHANGING WORLD**

Learning. Belonging. Becoming.

MONDAY, 28 SEPTEMBER – SUNDAY, 4 OCTOBER



MONDAY, 28 SEPTEMBER	TUESDAY, 29 SEPTEMBER	WEDNESDAY, 30 SEPTEMBER	THURSDAY, 1 OCTOBER	FRIDAY, 2 OCTOBER	SATURDAY, 3 OCTOBER	SUNDAY, 4 OCTOBER
 REALM OF THE REVERIE	 SUSTAINABLE FASHION	 INTERNATIONAL DAY	 ICON DAY	 EAST MEETS WEST ANIME VS DISNEY	 THE LEGEND'S CROWN SPIRIT WEEK FINALE 7:30 PM	 FOUNDERS' DAY ANNIVERSARY THANKSGIVING SERVICE (TBC)

As the world continues to evolve through artificial intelligence, technological advancement and global change, our greatest strength remains our humanity.

At Tema International School, we celebrate the values that define us: our capacity to learn, to care, to create, to belong and to become. We celebrate the richness of our diversity, the strength of our community and the lifelong pursuit of learning.

Together, we are nurturing a community where knowledge is matched by character, diversity is embraced, and every individual is equipped to thrive in a changing world.

REALM OF THE REVERIE - Monday, 28 September



Enchanted Day

Step into a world of imagination by dressing as your favourite mythical, magical or fantasy-inspired character.

Dress code - Think: Fairies, angels, enchanted royalty, elves, Greek gods and goddesses, fantasy warriors, superheroes, storybook characters, legendary heroes, phoenixes and other imaginative characters.

SUSTAINABLE FASHION - Tuesday, 29 September



Celebrate creativity through sustainable fashion.

Create an outfit using recycled, reused or upcycled materials, or transform existing clothing into a unique design.

Dress Code - Think: Wearable art, recycled materials, redesigned clothing and eco-friendly fashion.

INTERNATIONAL DAY - Wednesday, 30 September**Celebrating Cultures Around the World**

Celebrate the rich diversity of our global community by wearing traditional or cultural attire from your country or another culture you wish to celebrate respectfully.

Dress Code - Think: Traditional dress, national attire and cultural clothing from around the world.

ICON DAY - Thursday, 1 October

Celebrate someone who inspires you or someone whose style, character or contribution you admire.

Dress Code - Think: Musicians, artists, athletes, scientists, authors, humanitarians, leaders, **TIS teachers and staff**, or any individual who has made a positive impact on you or the world.

EAST MEETS WEST - Friday, 2 October**Anime vs Disney (Day wear)**

Celebrate the world of animation by dressing as your favourite Eastern or Western character.

favourites.

Dress Code - Think: Anime, Disney, Pixar, Studio Ghibli, Marvel, DC and other animated

THE LEGEND'S CROWN | 7:30 PM - Spirit Week Finale (evening wear)

Celebrate the end of Spirit Week with a fun-filled evening inspired by the excitement and glamour of Las Vegas.

Dress Code – Think: Elegant, glamorous or black-tie attire.

FOUNDERS' DAY - Saturday, 3 October

Holiday – A relaxed day on campus with an **in-house board games afternoon** for our boarding community.

ANNIVERSARY THANKSGIVING SERVICE - Sunday, 4 October

Honouring the vision, values and legacy of our Founders. A celebration of gratitude as we reflect on 23 years of learning, growth and community, bringing **TIS @ 23 Anniversary Week** to a close.

Following our special **Founders' Lunch**, students will depart for the Mid-Semester break after 2pm.





TEMA
INTERNATIONAL
SCHOOL

MYP/DP PARENTS' INFORMATION SESSION



An opportunity to gain a better understanding of the key components and expectations of the Middle Years Programme (MYP) and the Diploma Programme (DP) of the International Baccalaureate.

DATE: SATURDAY, 12 SEPTEMBER 2026

VENUE: MPH

TIME: 9:00 AM

Knowledge is the Key | Come and learn about the IB @ TIS

Dear Parents, **SAVE THE DATE (Saturday, 12 September 2026)** for this important information session with our Programme Coordinators.

Come and learn more about the **IB at TIS**, the unique learning experiences we offer our students, and how you can better understand and support your child throughout their IB journey.

You will have the opportunity to learn more about **subject selection** and meet the coordinators leading key areas of our programmes:

Across the IB programmes: Approaches to Learning (ATL)

MYP: Personal Project (PP) and Community Engagement

DP Core: Extended Essay (EE), Theory of Knowledge (TOK) and Creativity, Activity, Service (CAS).

Come and learn about the IB at TIS. We look forward to seeing you!

Newbies Trip







HARVARD
COLLEGE
UNION
SOCIETY

LEARN WITH
LEADERS

Harvard College Union Society
Young Global Leaders
Program
WINTER Camp

at
**HARVARD
UNIVERSITY**

CAMP DATES:
3 - 10 January 2027

To register, contact Ms Abigail Ahiadorme -

☎ 0543936488

✉ abigail.ahiadorme@tis.edu.gh



Harvard Winter Programme 2027

Your Chance to Experience Harvard University Is Here.



Have you registered?

Registration is now open for the **Harvard College Union Society Young Global Leaders Winter Programme 2027**, and this is an extraordinary opportunity for TIS students to step onto one of the world's most prestigious university campuses.

This programme is more than a trip; it is a transformative leadership experience. Students engage in interactive workshops on public speaking, debating, leadership development, media strategy, and community impact. They collaborate with peers from across the globe, work on real-world outreach projects, and receive mentorship from Harvard student leaders. Throughout the week, participants strengthen their confidence, critical thinking, communication skills, and global awareness, competencies that are essential for university applications and future leadership pathways.

Beyond the classroom sessions, students experience academic and cultural exploration across Cambridge and Boston, gaining exposure to environments that inspire ambition and intellectual curiosity. They return more independent, more articulate, and more prepared for the next stage of their **academic journey**.

Few vacancies are available.

Whether your child already holds a valid U.S. visa or requires one, they are eligible to apply. For students who require a visa, the school will guide and support them through the application process.

Registration

Link: <https://forms.gle/JAo5DrXjqL9C9GTg7>

For further information or guidance, kindly contact: **Mrs Surama King** - CAS & Events Coordinator - surama.king@tis.edu.gh - +233 24 461 5255

This is a rare opportunity to broaden horizons, build global networks, and gain a once-in-a-lifetime experience at **Harvard University**.

We encourage interested families to register without delay.

COUNSELLORS' CORNER



We are delighted to journey with you once more.

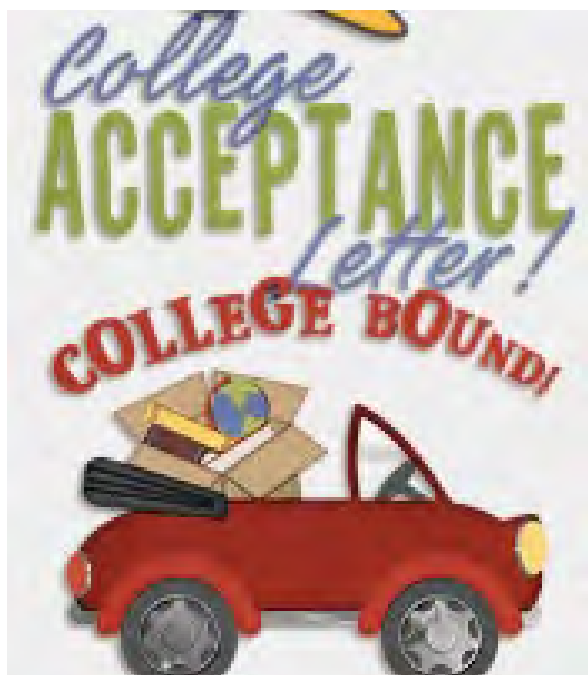
To our wonderful **newbies** — **Akwaaba!** Welcome home. This is the season to rise and shine, and to check the boxes that shape your future. Step forward with confidence. Enjoy your TIS journey!



Dear Newbies,

- ✓ Relax — breathe and settle into the journey.
- ✓ Trust the process — every step has its purpose.
- ✓ Take it one step at a time — progress is built gently.
- ✓ Ask for help or clarification whenever you need it — you are never alone.

We are here with you, to hold your hand at every step of the way!



University Visits Schedule 2026

Name Of University	Date	Time	Venue
	September		
African Leadership University University of Calgary	Friday September 4 2026	1:40pm-3:25pm	Learning Centre
EU Business School University College Dublin	Friday September 18 2026	1:40pm-3:25pm	Learning Centre
University Fair	Friday September 25 2026	1:40pm-3:25pm	Learning Centre
	October		
Western University	12 October 2026 (Yet to be confirmed)	1:40pm-3:25pm	Learning Centre
New York University Abu Dhabi (NYUAD)	Wednesday October 14 2026 (Yet to be confirmed)	1:40pm-3:25pm	Learning Centre
University Fair	Friday October 16 2026	1:40pm-3:25pm	Sports Complex



**Teacher Recommendation Workshop Time with Alexandra Salcedo,
M.Ed. Senior Assistant Director Boston University International
Admissions**

A screenshot of a Zoom meeting. The top half shows a presentation slide titled "WHAT DO WE LEARN FROM RECOMMENDATION LETTERS?". The slide lists several points with green checkmarks and red X marks indicating what to focus on or avoid. The bottom half shows a grid of video feeds. The top-left feed is labeled "Alexandra Salcedo (presenting)". Below it are feeds for "Alexandra" and "Emmanuel". At the bottom are two feeds labeled "You". The right side of the screen shows a slide titled "ACADEMIC PERFORMANCE" with bullet points about what to include in a recommendation letter.

WHAT DO WE LEARN FROM RECOMMENDATION LETTERS?

- A student's grades or performance in class ❌
- How a student has improved or shown growth ✅
- If the student is the top in the class ❌
- Your personal experience with their leadership: ✅
- The ability for the student to connect with classmates ✅
- How a student participates in class discussion ✅
- Information about the student's resume/activities ❌
- Your experiences with the student outside of the classroom ✅

ACADEMIC PERFORMANCE

- It doesn't have to be about their grades - we have a transcript!
- Who are they in the classroom?
 - Quiet, yet dedicated listener
 - Thoughtful and eager participant
 - Critical thinker
 - Class leader; devoted to others.
- If not a top achiever...that's ok! In almost all cases, you can tell us something about their classroom behavior & attitude.

Alexandra Salcedo (presenting)

Alexandra

Emmanuel

You

You



Teacher Recommendations: A Powerful Voice in the University Maze

As we kick-start this year's university application season, we are reminded that **teacher recommendations remain a vital piece of the admissions puzzle**. To guide us, Alexandra Salcedo, M.Ed. Senior Assistant Director provided a clear run-through of expectations for teachers — highlighting how to craft recommendations that go beyond routine details and instead capture the student's academic character, growth, and potential to thrive at university. This refresher sets the tone for impactful letters that truly amplify our students' voices in the admissions process. At TIS, we are intentional about the **holistic application process**, ensuring that each child is authentically and fully represented. Teacher recommendations are not just formalities — they are the powerful voices that give admissions officers a true sense of who our students are.

Enjoy Reading

Teacher Reflection from Joseph Boateng, English Language and Literature educator.

The workshop on writing teacher recommendations with Alexandra Salcedo was highly valuable and insightful. As a new teacher, I have often wondered how to craft a recommendation that authentically represents the students and strengthen their admission prospects. The session clarified that an effective recommendation could extend beyond grades and academic achievement to highlight a student's individual qualities, character and potential.

I particularly appreciated the insight that the student does not necessarily have to be a top achiever to receive compelling recommendations. I also learned the importance of developing a genuine understanding of students through meaningful interactions and engagements rather than relying on their resume.

In all, the session was both informative and enriching, and has given me greater confidence in approaching teacher recommendations effectively. Thank you very much, Alexandra.



Teacher Recommendation Workshop:

Enjoy Reading Teacher Reflections

Alexandra's presentation on writing recommendations provided a clear and practical roadmap for crafting effective student endorsements. She systematically broke down how to transform generic praise into compelling, evidence-backed narratives that highlight a student's unique strengths. Overall, the workshop was deeply informative, highly educative, and gave me concrete tools to elevate my professional writing practice. **Eric Fosu, Teacher of Biology**

The workshop provided valuable insights on how to craft more impactful and meaningful recommendation letters for students. It is helpful to focus on highlighting the student's unique qualities, achievements, and the specific context in which you have gotten to know them. Instead of centering the letter on your own credentials, emphasise the student's abilities, character, and growth elements that truly stand out and can be supported with personal stories or observations.

To make the recommendations even more compelling, consider including specific instances or memorable moments that showcase the student's strengths. For example, recalling a particular project, leadership role, or challenge they overcame can bring their qualities such as resilience, creativity, and initiative to life.

These stories not only make the letter more authentic but also help the admissions committee see the student's potential beyond their grades. It was also worth noting that to craft each letter to be genuinely personalised. Sharing honest insights and real experiences will ensure the recommendation reflects the student's true capabilities, thereby making the application more impactful. Using an authentic voice and specific examples will strengthen the recommendations and assist students in presenting their best selves. All in all, the session was truly impactful. Thank you so much Alexandra. **Bismark Fansey, Teacher of Economics**



DP2S' UCAS Payment

Dear DP2 UK Applicants & Parents

UCAS application fee (GHC 1000.00) is due. To complete your child's UK university application process, when making payment, kindly indicate your child's name on the payment form and forward a copy of the deposit slip/receipt to george.manu@tis.edu.gh (UCAS Registration Information Desk) once completed.

ECOBANK Ghana Limited

Payment Options:

Branch: Tema

Account Name: Tema International School

USD: 3441000974290

CEDI: 1441000974289

SWIFT CODE: ECOCGHAC

ABSA Bank Ghana Limited

Branch: Tema

Account Name: Tema International School

CEDI: 1798808

MTN MoMo

Merchant Number: 159850

Account Name: Tema International School

Reference: Student's Name

Deadline for Payment: 31 August 2026



MYP PSAT Payments

The PSAT/NMSQT:

- Helps students prepare for the SAT and become familiar with the test format.
- Provides students with valuable feedback on their academic strengths and areas for improvement.
- Serves as the qualifying test for the National Merit Scholarship Program for eligible students.

Test Details:

- **Date:** Saturday, 17th October 2026
- **Test Centre:** Tema International School

Kindly see below the payment details for PSAT 2026.

Payment Details:

- Cost: GHC 400
- Merchant Number (Momo):159850
- Account Name: Tema International School
- Reference: Student's Name

After payment, kindly email your receipt to the **PSAT Coordinator** eyram.mahoney@tis.edu.gh



Online payment only with Visa/credit card NEW; ACCEPTABLE IDs ARE THE PHYSICAL VALID UNEXPIRED PASSPORT OR GHANA'S NATIONAL IDENTIFICATION CARD (GHANA CARD), COST \$ 111.

DIGITAL TEST DATES AND DEADLINES 2026/2027

TEST DATE	REGISTRATION AND PAYMENT DEADLINE
Aug. 22, 2026	July 31, 2026
Sept. 12, 2026	Aug. 21, 2026
Oct. 3, 2026	Sept. 11, 2026
Nov. 7, 2026	Oct. 16, 2026
Dec. 5, 2026	Nov. 13, 2026
March 6, 2027	Feb. 12, 2027
May 1, 2027	April 9, 2027



2026 TEST DATES (DIGITAL TESTING ONLY!) Online payment only with Visa/credit card. ACCEPTABLE IDs ARE THE VALID UNEXPIRED PASSPORT OR GHANA'S NATIONAL IDENTIFICATION CARD (GHANA CARD), COST: Math & English \$188.50, with Science \$198.50, with writing \$213.50, The ACT Test with Science and Writing, \$223.50

DIGITAL TEST DATES AND DEADLINES 2026/2027

TEST DATE	REGISTRATION AND PAYMENT DEADLINE
Sept. 5, 2026	July 31, 2026
Oct. 24, 2026	Sep. 18, 2026
Dec. 12, 2026	Nov. 6, 2026
April 3, 2027	Feb. 26, 2027
June 12, 2027	May 7, 2027



**Tema
International
School**



#GOOD TO KNOW #

Write your SAT/ACT/PSAT?

At Tema International School



Things to Note

- Kindly come along with your original physical document of your valid passport or Ghana card. Electronic version is not acceptable
- Bear your full legal name exactly as it appears on your admission ticket and valid physical passport or Ghana card.
- Come along with a fully charged laptop with the charger
- If there is any disparity between your valid ID Ghana Card, Passport and the admission ticket please call College Board at +11227137789



TIS INTEGRITY Code

**TIS, as a family school that provides unique experiences,
embodies a spirit of integrity and respect for others which are
central to the personal,
academic and ethical development of each member.**

As a TIS family member,

**I promise to uphold and demonstrate its values,
and protect the reputation of the school.**

I make this pledge in the spirit of honour and trust."



